

SUBMISSION OF A STREET VACATION PETITION

The following documents must be submitted for any street vacation request: .

- Petition Form (supplied by the City of Harrisburg)
- Notarization form regarding petition's signature(s) (supplied by the City of Harrisburg). Only one petitioner's signature is required to be notarized attesting that all others are signing the petition for the intended purpose.
- A legal description of the area to be vacated -can be done by a surveyor, engineer, or attorney, to be arranged by the petitioner.
- A map (Tax maps or other like maps are fine) indicating the portion of the street to be vacated.
- A Quit Claim Deed for **each** property owner whose property abuts the proposed street to be vacated. All deeds should indicate that the City is quitting all claim to the street to the respective, abutting property owners. (City action will split the property equally to all abutting owners). A valid legal description as done by an attorney, surveyor or engineer is required for each deed. Examples of a Quit Claim Deed can be obtained from the Law Library in the Dauphin County Courthouse.
- A fee amounting to \$600.00, made payable to the "City of Harrisburg Treasurer."

Submit the Petition and nine copies of all documents (but only two copies of the Quit Claim Deed) to the City of Harrisburg Planning Bureau, The Rev. Dr. Martin Luther King Jr. City Government Center, 10 North Second Street, Suite 206, Harrisburg, PA 17101. Questions may be directed to (717) 255-6480.

HARRISBURG LAND USE BOARDS / 2008 SCHEDULE

(All meetings take place in Room 213, City Government Center, unless otherwise noted.)

Harrisburg Architectural Review Board

Meeting time: 6:00 P.M.

Meeting Date (1 st Monday unless noted)	Application Submission Deadline (Friday)
January 7, 2008	December 14, 2007
February 4, 2008	January 18, 2008
March 3, 2008	February 15, 2008
April 7, 2008	March 20, 2008
May 5, 2008	April 18, 2008
June 2, 2008	May 16, 2008
July 7, 2008	June 13, 2008
August 4, 2008	July 18, 2008
September 15, 2008 (3 rd Monday)	August 22, 2008
October 6, 2008	September 19, 2008
November 3, 2008	October 17, 2008
December 1, 2008	November 7, 2008
Deadline for January 5, 2009 meeting:	December 12, 2008

Harrisburg Planning Commission

Meeting time: 6:30 P.M.

Meeting Date (1 st Wednesday unless noted)	Application Submission Deadline (Friday)
January 16, 2008 (3 rd Monday)	December 7, 2007
February 13, 2008 (2 nd Monday)	January 11, 2008
March 5, 2008	February 8, 2008
April 2, 2008	March 7, 2008
May 7, 2008	April 11, 2008
June 4, 2008	May 9, 2008
July 2, 2008	June 6, 2008
August 6, 2008	July 11, 2008
September 3, 2008	August 8, 2008
October 1, 2008	September 5, 2008
November 5, 2008	October 10, 2008
December 3, 2008	November 7, 2008
Deadline for January 7, 2009 meeting:	December 5, 2008

Zoning Hearing Board

Meeting time: 6:00 P.M.

Meeting Date (2 nd Monday unless noted)	Application Submission Deadline (Friday)
January 28, 2008 (4 th Monday)	December 7, 2007
February 25, 2008 (4 th Monday)	January 11, 2008
March 10, 2008	February 8, 2008
April 14, 2008	March 7, 2008
May 12, 2008	April 11, 2008
June 9, 2008	May 9, 2008
July 14, 2008	June 6, 2008
August 11, 2008	July 11, 2008
September 8, 2008	August 8, 2008
October 20, 2008 (3 rd Monday)	September 5, 2008
November 10, 2008	October 10, 2008
December 15, 2008	November 7, 2008
Deadline for January 12, 2009 meeting:	December 5, 2008

PETITION TO VACATE A STREET

The City Council
The Rev. Dr. Martin Luther King, Jr. City Government Center
10 North Second Street
Harrisburg, PA 17101-1678

To the Honorable Council Members:

We, the owners of properties abutting on the line of _____
(street to be vacated)
between _____ and _____
(Nearest and Intersecting Streets)

in the City of Harrisburg, respectfully represent: That we are a majority in number of persons owning properties, or owners of a majority of the feet frontage abutting on the line of said highway between the points named, and that we desire the same to be vacated and stricken from the City Official Map.

And in consideration of the benefit and advantage which we believe will accrue to our properties by reason of said vacation and striking from the City Official Map, we do hereby covenant, promise and agree that we and each of us will release and by these presents we do release the said City of Harrisburg of and from all damages or claims for damages by reason of the vacating and striking from the City Official Map of
(Street to be vacated) between and _____
(Street to be vacated) between _____
(Nearest Intersecting Streets)

and _____.
(Nearest Intersecting Streets)

We, therefore, pray your Honorable Body to enact the necessary legislation to vacate and strike from the City Official Map, said _____ between the points above named. And we will ever pray, etc.

Owner	Address	Frontage	Date
By:			
By:			
By:			
By:			
By:			

(Use additional sheets as necessary)

COMMONWEALTH OF PENNSYLVANIA :
 :
 : SS:
COUNTY OF DAUPHIN :

On this, the _____ day of _____, 200 , before me, the undersigned officer a Notary Public in and for the Commonwealth of Pennsylvania, personally appeared _____, who acknowledged him/herself to be the _____ of _____ and the he/she, of such office, being duly authorized to do so, executed the foregoing instrument for the purposes therein contained by signing for _____ by him/herself as _____ and deposes and says that the facts set forth in the foregoing petition are true and correct to the best of his knowledge and belief.

IN WITNESS WHEREOF, I hereto set my hand and official seal.

Notary Public

MY COMMISSION EXPIRES:

(Seal)